

Information about the final cleaning of your apartment

Dear Tenant

Soon you will be moving out of your apartment.

As stated in the lease agreement, the apartment will be professionally cleaned after you move out. The property owner or Mr. Lodge will take care of the organization.

The cleaning company's invoice will be sent to the property owner and the amount will be deducted from your deposit.

The costs depend on the degree of cleaning necessary and effort required. For a normally maintained apartment, when regular cleaning has been done during the rental period, you can use the following figures as a guideline:

Category	Number of hours	Rate incl. VAT
1-room apartment:	5 - 8 hours	210 € - 325 €
2-room apartment:	6 - 10 hours	250 € - 395 €
3-room apartment ca. 80 m ² :	9 - 14 hours	355 € - 535 €
4-room apartment ca. 100 m ² :	10 - 20 hours	395 € - 750 €
houses ca. 150 m ² :	16 - 28 hours	615 € - 1035 €

In case of more severe cleaning conditions, the hourly rate may vary significantly.

The prices of the cleaning companies that Mr. Lodge works with go from 29 € to 37 € plus VAT per cleaner and hour.

+ Journey costs of approx. 40 € plus VAT within the urban area of Munich.

Please note: Cleaning of bed linen and towels will be charged separately. Even if the linen has not been used, it must be freshly washed and ironed for the new tenant or the beds must be made up (as at handover).

Please refer to the following pages for everything that is part of a final cleaning and that you still need to take into account for your move-out:

Check list for final cleaning:

Kitchen

<input type="checkbox"/>	fridge/freezer	→	defrosted/cleaned
<input type="checkbox"/>	cooker	→	cleaned
<input type="checkbox"/>	oven	→	cleaned
<input type="checkbox"/>	extractor hood	→	grease filter replaced or cleaned
<input type="checkbox"/>	sink	→	descalded/cleaned
<input type="checkbox"/>	dishwasher	→	cleaned (including rubber seal)
<input type="checkbox"/>	dishwasher sieve	→	cleaned
<input type="checkbox"/>	fittings	→	descalded/cleaned
<input type="checkbox"/>	tap filter	→	descalded (replaced if necessary)
<input type="checkbox"/>	work surface	→	cleaned streak-free
<input type="checkbox"/>	drawers	→	cleaned
<input type="checkbox"/>	cutlery box	→	cleaned
<input type="checkbox"/>	cupboards	→	cleaned
<input type="checkbox"/>	front surfaces/handles	→	cleaned streak-free
<input type="checkbox"/>	surfaces	→	cleaned streak-free
<input type="checkbox"/>	dishes	→	cleaned/polished
<input type="checkbox"/>	pots	→	cleaned/polished
<input type="checkbox"/>	cooking utensils	→	cleaned/polished
<input type="checkbox"/>	cutlery	→	cleaned/polished
<input type="checkbox"/>	glasses	→	cleaned/polished
<input type="checkbox"/>	kettle	→	descalded/cleaned
<input type="checkbox"/>	coffee machine	→	descalded/cleaned
<input type="checkbox"/>	microwave, toaster	→	cleaned
<input type="checkbox"/>	rubbish bin	→	cleaned/emptied

Bathroom

<input type="checkbox"/>	shower cubicle	→	descaled/cleaned
<input type="checkbox"/>	shower curtain	→	washed/dry-cleaned
<input type="checkbox"/>	bathtub	→	descaled/cleaned
<input type="checkbox"/>	washbasin	→	descaled/cleaned
<input type="checkbox"/>	fittings	→	descaled/cleaned
<input type="checkbox"/>	tap filters	→	descaled (replaced if necessary)
<input type="checkbox"/>	toilet	→	descaled/cleaned
<input type="checkbox"/>	toilet brush and stand	→	cleaned (replaced if necessary)
<input type="checkbox"/>	tiles	→	cleaned streak-free
<input type="checkbox"/>	grout	→	cleaned
<input type="checkbox"/>	mirrors	→	cleaned streak-free
<input type="checkbox"/>	bathroom cupboards	→	wiped
<input type="checkbox"/>	airing system	→	cleaned

Bedroom, guest room, study

<input type="checkbox"/>	surfaces, furniture, cupboard	→	cleaned
<input type="checkbox"/>	mattress	→	vacuumed
<input type="checkbox"/>	floor	→	swept/vacuumed (including under the bed)
<input type="checkbox"/>	carpet*	→	vacuumed, wet cleaned if necessary

Living room

<input type="checkbox"/>	sofa, armchair*	→	vacuumed, wet cleaned if necessary
<input type="checkbox"/>	sofa covers*	→	dry-cleaned if necessary
<input type="checkbox"/>	surfaces, furniture	→	cleaned
<input type="checkbox"/>	electrical appliances/ decorative elements	→	dusted
<input type="checkbox"/>	carpets*	→	vacuumed, wet cleaned if necessary

*Please note: If you made any stains, please remove them or have them cleaned.

Hallway

- | | | | |
|--------------------------|-----------------------|---|-----------------------------|
| <input type="checkbox"/> | surfaces, furniture | → | cleaned |
| <input type="checkbox"/> | storage room/cupboard | → | cleaned/tidied/put in order |

All

- | | | | |
|--------------------------|------------------------------|---|-----------------------------|
| <input type="checkbox"/> | windows + frames | → | cleaned streak-free |
| <input type="checkbox"/> | floors/skirting board | → | swept/vacuumed |
| <input type="checkbox"/> | doors + frames | → | cleaned |
| <input type="checkbox"/> | radiators | → | dusted |
| <input type="checkbox"/> | blinds/curtains/shutters | → | cleaned if necessary |
| <input type="checkbox"/> | light bulbs | → | please replace if necessary |
| <input type="checkbox"/> | batteries | → | replaced if necessary |
| <input type="checkbox"/> | lamps | → | dusted/cleaned |
| <input type="checkbox"/> | light switches/sockets | → | cleaned |
| <input type="checkbox"/> | vents | → | cleaned |
| <input type="checkbox"/> | spider webs | → | removed |
| <input type="checkbox"/> | rubbish | → | disposed of |
| <input type="checkbox"/> | washing machine | → | cleaned |
| <input type="checkbox"/> | drum | → | cleaned |
| <input type="checkbox"/> | rubber seal | → | cleaned |
| <input type="checkbox"/> | box for washing powder | → | cleaned |
| <input type="checkbox"/> | dryer | → | cleaned |
| <input type="checkbox"/> | balcony/terrace | → | cleaned (also in winter) |
| <input type="checkbox"/> | furniture of balcony/terrace | → | cleaned |

Laundry

- | | | | |
|--------------------------|----------------|---|---------------------------------|
| <input type="checkbox"/> | pillow | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | duvet | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | mattress cover | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | bed linen | → | washed/ ironed/put on bed |
| <input type="checkbox"/> | towels | → | washed |
| <input type="checkbox"/> | kitchen towels | → | washed/ironed |
| <input type="checkbox"/> | bath mat | → | washed |

We kindly ask you to return the laundry washed and ironed, even if you did not use them.

What else do I have to keep in mind?

- Have you left the password for the internet connection in the apartment for the new tenant?
- We kindly ask you to report any defects in the apartment promptly so that they can be rectified (e.g. mould, broken electrical appliances).
- Please check all light bulbs and replace them when necessary.
- Post will be delivered as long as your name is on the letter box.

We are happy to help you with any further questions!

Your Mr. Lodge Team